

Bulletin

D-03-20-1

Date: March 12, 2020
Bulletin: All Title Service Agents
From: Business Licensing and Driver Instructional Services
Subject: **UPDATE:** When a Title Service Agent Can and Cannot Collect 0.6%

This bulletin is to clarify when a Title Service Agent can collect 0.6% of the gross excise tax on a vehicle, when a Title Service Agent cannot collect 0.6% of the gross excise tax, and how to enter the required information into TARIS.

A Title Service Agent that collects and remits vehicle excise tax on behalf of the Maryland Department of Transportation – Motor Vehicle Administration may keep the lesser of \$12 per vehicle or 0.6% of the gross excise tax that the Title Service Agent collects.

SUMMARY

Title Service Agents **can** collect 0.6% of the gross excise tax on a vehicle for the following type of transactions:

- a person-to-person (non-dealer sales);
- out-of-state dealer sales; and
- when the vehicle was formerly titled and registered in another state and the present owner requests to transfer title to this State; and
- Maryland Dealer Title Work where the 0.6% or \$12 has not been collected

To prompt TARIS to allow the exemption of 0.6% of the gross excise tax on the above person-to-person; out-of-state dealer sales; transfer to state, and Maryland Dealer title work where the lesser of \$12 or 0.6% has not been collected; the operator should ensure the following information is entered in TARIS:

- Enter the title service number (i.e. TS1234) where the Dealer number is normally entered;
- Enter “Y” in the dealer percentage field;
- Enter date of sale and date of submission;

Operator will continue processing the transaction entering required information as applicable.