

D-08-21-01

Date: August 6, 2021
Bulletin: All Tag and Title Agencies
From: Business Licensing and Consumer Services
RE: Late Titling Update

This bulletin is to provide updated guidance on data entry fields and how they relate to the calculation of late titling fines and to inform Tag and Title Business some of the July and August late titling notices are inaccurate. We identified a programming error in the date calculation of fines. If you have any discrepancies please reach out to Business Licensing.

Processing for a walk-in customer:

When the business is processing a transaction for a walk-in customer there are 2 dates that should be entered.

- PAPERWORK RECEIVE DATE
- SALE DATE

Example: The business is processing a customer who has walked in 7/22/2021, the employee should enter 7/22/2021 in the "PAPERWORK RECEIVE DATE" field. On the back of the title, the sale date is 8/20/2020, the employee would enter 8/20/2020 in the "SALE DATE" field.

Processing on behalf of a Dealer:

When the business is processing a transaction on behalf of a Dealer there are 2 dates that should be entered.

- DEALER DELIVERY DATE – date in which customer takes possession of vehicle also can be acquisition date
- SALE DATE -the date of the buyer's order

Example: The business is processing on behalf of a dealer. The paperwork is dropped off on 7/22/2021, the delivery date is 5/10/2021, the employee should enter 5/10/2021 in the "DEALER DELIVERY DATE" field. The buyers order has a sale date of 5/7/2021, the employee would enter 5/7/2021 in the "SALE DATE" field. In this example there would be late titling penalties, but they will belong to the dealer and not the title service.

Title services will not be penalized for late deals on behalf of the dealer. If you have any questions or concerns, please contact us at (410) 787-2952 or email at mvabldisd@mva.maryland.gov.