

# Bulletin

**Date:** September 9, 2021

**Bulletin:** All Dealers and Tag & Title Services

**From:** Business Licensing and Driver Instructional Services

**Subject:** Branch Appointments for Dealers and Tag and Title Offices - **UPDATE**

As of Monday May 24, 2021, all Dealers and Tag & Title services were able to schedule an appointment for certain transactions to be processed over the counter. To schedule an appointment, each business is required to contact the MDOT MVA Branch office in which they plan to visit. Businesses should not use the MDOT MVA's scheduling system and appointments are limited to one appointment per business location per day with a maximum of six transactions.

The following transaction are eligible for over-the-counter processing:

- Duplicate Titles and Lien maintenance (POA VR-003 & VR-018)
- Registration Transactions not able to be processed via ERT or on the kiosk
- Repossession Titles
- Disabled Placards
- Public Specials: T1-T5 that cannot be processed via the ERT system
  - MD Salvage/Rebuilt titles that have been stamped off with MD State Police Inspection
  - New to State with Excise Tax Calculation
- If the transaction cannot be completed via ERT please include a cover sheet or print out showing the reason for the error.

Please Note: We encourage each business to pay for these transactions using its business drawdown account and beginning Monday October 4<sup>th</sup> all business will be required to use their drawdown account. If other forms of payments are used, please note that those transactions will not be reportable via the drawdown financial report and will present significant challenges to the business entity to reconcile financial accounts.

If you have questions or concerns, please contact your local MDOT MVA Branch or MDOT MVA Business Licensing and Driver Instructional Services at 410-787-2952 or [mvabldisd@mva.maryland.gov](mailto:mvabldisd@mva.maryland.gov)



<b>District 1</b>			
<b>Branch</b>	<b>Employee Names</b>	<b>Phone number</b>	<b>email address</b>
<b>Bel Air</b>	Steva Darnell Bernie Lapointe	410-638-6506 410-638-6519	sdarnell@mdot.maryland.gov alapointe@mdot.maryland.gov
<b>Elkton</b>	Minal Shah Shari Reed	410-392-5671 410-392-5680	mshah2@mdot.maryland.gov sreed@mdot.maryland.gov
<b>Gaithersburg</b>	Chris Dantona Nuyaagi1 Ipalook	301-987-84444 301-987-8461	cdantona@mdot.maryland.gov nipalook@mdot.maryland.gov
<b>District 2</b>			
<b>Branch</b>	<b>Employee Names</b>	<b>Phone number</b>	<b>email address</b>
<b>Easton</b>	Ronald Stafford/ Chanelle Murray/Lisa Slaughter	410-820-6909	rstafford@mdot.maryland.gov; lslaughter@mdot.maryland.gov; celliott@mdot.maryland.gov
<b>Essex</b>	Melissa Nizer/John Dear/ William Stroud/ Brenda Lowe	410-238-1122/ 410-238-1134/ 410-238-1133	mnizer@mdot.state.md.us/ jdear@mdot.state.md.us/ wstroud1@mdot.state.md.us/ bflynn@mdot.maryland.gov
<b>Parkville</b>	Scott Naylor POC/Yolanda Gregg/Lauren Zawicki	410.663.7560	snaylor@mdot.maryland.gov/ ygregg@mdot.maryland.gov/ lzawicki@mdot.maryland.gov

<b>Salisbury</b>	Michelle Brittingham/ Michele Canopii/Tammy Bradway/ Evangeline Pastore/Keyaira Brittingham	410-219-7737/ 410-219-7736/ 410-219-7740	mbrittingham@mdot.maryland.gov/ mcanopii@mdot.maryland.gov/ tbradway@mdot.state.md.us/ epastore@mdot.stte.md.us/ kbrittingham@mdot.state.md.us
<b>White Oak</b>	Jay Blanco/Matthew Glick/ Greyddy Romero/Maria Theresa Nora	301-989-6200/ 301-989-6204/ 301-989-6200/ 301-989-6200	jblanco@mdot.maryland.gov/mglick@mdot.maryland.gov/ gromero1@mdot.maryland.gov/ mnora@mdot.maryland.gov
<b>District 3</b>			
<b>Branch</b>	<b>Employee Names</b>	<b>Phone number</b>	<b>email address</b>
<b>Baltimore City</b>	Sophia Johnson Tangella Knight	410-225-4000	sjohnson4@mdot.maryland.gov tknight1@mdot.maryland.gov
<b>Cumberland / Oakland</b>	Debra Twigg Gray Wendy	301-729-4678 301-729-4698	dtwigg@mdot.maryland.gov wgray4@mdot.maryland.gov
<b>Frederick</b>	P. Cherian Darlene Brunner	301-631-7143 301-631-2856	pcherian@mdot.maryland.gov dbrunner@mdot.maryland.gov
<b>Glen Burnie</b>			
<b>Hagerstown</b>	Kathryn Edwards Angel Stillions	240-527-5226 240-527-6896	kedwards2@mdot.maryland.gov astillions@mdot.maryland.gov
<b>District 4</b>			
<b>Branch</b>	<b>Employee Names</b>	<b>Phone number</b>	<b>email address</b>

<b>Annapolis</b>	W. Bryant Duncan / Cheryl Hammond / Pilar Middlebrooks / Avis Walker / Cheryl Robinson	410-573-4780	wduncan@mdot.maryland.gov / chammond2@mdot.maryland.gov / Awalker@mdot.maryland.gov / crobinson7@mdot.maryland.gov / pmiddlebrooks@mdot.maryland.gov
<b>Beltsville</b>	Derrell Carter, Kayla Carty, Tracy Olson	301-210-900	Dcarter5@mdot.maryland.gov; kcarty-saycier@mdot.maryland.gov; tolson@mdot.maryland.gov
<b>Largo</b>	Marie "Bonita" Jones	301-333-1500	mjones1@mdot.state.md.us; dwashington2@mdot.state.md.us
<b>Loveville/ Pr. Frederick</b>	Ann Marie Haley, Kristin Veney (Primary), Martha Young for Prince Fredrick	"301-997-1753 410-535-8806 Prince Fredrick	"ahaley@mdot.maryland.gov kveney@mdot.maryland.gov myoung1@mdot.maryland.gov"
<b>Waldorf</b>	Ronnie Beil, Teledia Brodie, Hope Lee	301-632-6500	rbeil1@mdot.maryland.gov, tjenkins@mdot.maryland.gov, hlee1@mdot.maryland.gov