Maryland Traffic Records Coordinating Committee   **MINUTES**

Executive Council Meeting
February 20, 2014   1:00pm – 3:00pm
Maryland Motor Vehicle Administration-Conference Room 200

I.   Welcome and Approval of Minutes

John Kuo announced his retirement from state service effective February 28, 2014.

Milt Chaffee will be announced as MVA Administrator over the next several days.

Chrissy Nizer will replace Milt as Chief Deputy Administrator.

All attendees were asked to introduce themselves and the agency they represent.

A motion was made to approve the minutes as submitted. Seconded/passed

II.   Discussion – Charter

Jackie Milani and John Kuo led a brief discussion of the restructuring of Maryland's

TRCC. The current structure includes an Executive Council, Technical Council and the

ability to create specific sub-committees. Currently the GIS subcommittee is the only

additional committee.

The new charter was briefly reviewed. John Kuo asked the attendees to give the charter

one final review and to provide any comments they may have by March 7 to Jackie

Milani at jmilani@som.umaryland.edu.

Jackie Milani provided a brief review of the new charter and explained that it provided

the opportunity for the Executive and Technical Councils to have a better exchange of

information to identify problems and highlight areas of success. A final version of the

Charter will be presented for a vote of the TRCC Executive Council, held either through

conference call or electronic medium.

III.   Tri-Agency Council Update

John Kuo and Tom Gianni provided an update for the Tri-Agency Council meeting. The

Automated Crash Reporting System (ACRS) is scheduled to be utilized exclusively

beginning January 1, 2015. SHA is working to develop an interim measure that would

provide a combination of Maryland Automated Accident Reporting System (MAARS) and

ACRS data to allow reporting to StateStat and use by the MHSO throughout 2014.

A plan is being developed to use a combination of MVA, MHSO, and MDOT funds to support the ACRS infrastructure going forward.

IV. Upcoming Activities

    a. Maryland Traffic Records Forum

       Jackie Milani gave a brief update on the progress of securing a location for the Forum. The Maryland Traffic Records Forum is scheduled for May 29, 2014. The TRCC will be asked to assist in the selection of topics for the seminar.

    b. Maryland Traffic Records Assessment – August – December

       Cindy Burch gave a brief overview of the new assessment process that is scheduled to be conducted in Maryland during the Fall of 2014.

V. Technical Council Update

Jackie Milani discussed the need to recruit additional members to the technical council. She also invited members to attend the online training/education sessions that are being conducted. The last session covered the ETIX system. The next session will discuss the DriveCam project.

The GIS subcommittee created a mission and vision statement for the group. They will use the Maryland Traffic Records Forum as an opportunity to share the GIS work being done using traffic records data in the state and to build collaborative partnerships.

VI. Old Business

Tom Gianni discussed the ACRS task force and the progress that has been made to convert to the new system by January 1, 2015. It is planned that Maryland crash data could be available as soon as a supervisor gives approval of a submitted crash form.

VII. New Business

Three scholarships are available for the 2014 Traffic Records Forum in St. Louis. Members were encouraged to apply and submit abstracts/projects for consideration.

The Maryland Highway Safety Summit scheduled for February 24-26 has 375 registrants, far beyond expectations. The MHSO will use the summit to help lay the groundwork for the next iteration of the Strategic Highway Safety Plan (SHSP).

John Kuo asked that if anyone had any topics for discussion at future meetings to please pass them along.

VIII. Adjournment – Meeting was adjourned by John Kuo at 1:53pm.

Future Meeting Dates:

Executive Council Meetings	
Thursday, May 15, 2014 – Conference Call	1:00pm–3:00pm
Thursday, August 21, 2014	1:00pm–3:00pm
Thursday, November 20, 2014	1:00pm–3:00pm
Contact	
Jackie Milani 410-328-7491 jmilani@som.umaryland.edu	
Jennifer Kidd 410-328-7231 jkidd@stapa.umm.edu	

The next Executive Council Meeting will be held via conference call. Connection information is attached below.

Call-in/Online Access Information

1. Please join us for the Traffic Records Coordinating Committee Meeting
2. Use your microphone and speakers (VoIP) – a headset is recommended. Or, call in using your telephone

Dial +1 (773) 945-1030
Access Code: 222-463-514
Audio PIN: Shown after joining the meeting

Meeting ID: 222-463-514

Go ToMeeting